# LEGACY HIGH SCHOOL COMMUNITY SERVICE FORM 

1550 E Crown Point Rd<br>Ocoee, FL 34761<br>www.hopecharter.org

407-656-1109

## GUIDELINES FOR COMMUNITY SERVICE HOURS

All Legacy High School students are required to complete community service hours shown in the chart below in order to fulfill graduation requirements. Qualifying service projects must be provided to a non-profit organization in our community and no compensation or credit can be earned as a result of the hours donated. Exceptions to this standard require pre-approval and proposals must be submitted to your Leadership teacher (or the office if you don't have Leadership) at least one week prior to the scheduled service opportunity. All students must complete $1 / 4$ of their hours each 9 week marking period, and have this form turned into their leadership teacher on or before the deadline indicated. Students without a leadership teacher, are to turn this form into the LHS office on or before the deadline indicated. Students must have a Legacy staff member sign and date the bottom of this form to validate the time and date it was submitted.

| 9th | 10th | 11th | 12th |
| :---: | :--- | :--- | :--- |
| $\mathbf{3 6}$ hours required | $\mathbf{4 0}$ hours required | $\mathbf{4 4}$ hours required | $\mathbf{4 8}$ hours required |
| $10 / 9 / 23=9$ hours due | $10 / 9 / 23=10$ hours due | $10 / 9 / 23=11$ hours due | $10 / 9 / 23=12$ hours due |
| $12 / 18 / 23=9$ hours due | $12 / 18 / 23=10$ hours due | $12 / 18 / 23=11$ hours due | $12 / 18 / 23=12$ hours due |
| $03 / 11 / 24=9$ hours due | $03 / 11 / 24=10$ hours due | $03 / 11 / 24=11$ hours due | $03 / 14 / 24=12$ hours due |
| $05 / 20 / 24=9$ hours due | $\frac{05 / 20 / 24=10 \text { hours due }}{\text { Totaling 40 hours }}$ | $\frac{05 / 20 / 24=11 \text { hours due }}{\text { Totaling 44 hours }}$ | $\frac{05 / 20 / 24=12 \text { hours due }}{\text { Totaling 48 hours }}$ |

## STUDENT SECTION/please print clearly

Student Name: $\qquad$ Current Grade: $\qquad$ Current School Year: $\qquad$
** See Reverse Side for Community Hours Log**

## LEGACY STAFF VALIDATION SECTION/office use only

Legacy Staff Signature: $\qquad$
Date/Time Received: $\qquad$
Student Signature: $\qquad$

Student's Name: $\qquad$

| Date of <br> Service | Hours Served | Name of Non-Profit <br> Organization | Description of Service <br> Performed | Supervisor of <br> Organization: Printed Name, <br> Signature and Contact Info |
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Please calculate all hours logged and record below.
TOTAL HOURS
Required documents to be submitted upon completion of community service hours.
(No credit will be rewarded without the following submitted paperwork):
Fully completed community service form with signatures. Completed community service $\log$ with signatures.

TURN THIS FORM IN TO YOUR LEADERSHIP TEACHER ON OR BEFORE THE DUE DATE FOR EACH 9 WEEK MARKING PERIOD. IF YOU DO NOT HAVE A LEADERSHIP TEACHER, TURN THIS FORM IN TO LHS OFFICE ON OR BEFORE THE DUE DATE FOR EACH 9 WEEK MARKING PERIOD.

