# LEGACY HIGH SCHOOL **COMMUNITY SERVICE FORM**

1550 E Crown Point Rd

Ocoee, FL 34761

www.hopecharter.org

407-656-1109

## GUIDELINES FOR COMMUNITY SERVICE HOURS

All Legacy High School students are required to complete community service hours shown in the chart below in order to fulfill graduation requirements. Qualifying service projects must be provided to a non-profit organization in our community and no compensation or credit can be earned as a result of the hours donated. Exceptions to this standard require pre-approval and proposals must be submitted to your Leadership teacher (or the office if you don't have Leadership) at least one week prior to the scheduled service opportunity. All students must complete 1/4 of their hours each 9 week marking period, and have this form turned into their leadership teacher on or before the deadline indicated. Students without a leadership teacher, are to turn this form into the LHS office on or before the deadline indicated. Students must have a Legacy staff member sign and date the bottom of this form to validate the time and date it was submitted.

9th	10th	11th	12th
36 hours required	40 hours required	44 hours required	48 hours required
$ \begin{array}{r} 10/9/23 = 9 \text{ hours due} \\ 12/18/23 = 9 \text{ hours due} \\ 03/11/24 = 9 \text{ hours due} \\ \underline{05/20/24} = 9 \text{ hours due} \\ \hline \text{Totaling 36 hours} \end{array} $		03/11/24 = 11 hours due	10/9/23 = 12 hours due 12/18/23 = 12 hours due 03/14/24 = 12 hours due 05/20/24 = 12 hours due <b>Totaling 48 hours</b>

#### STUDENT SECTION/please print clearly

Student Name: Current Grade: Current School Year:

\*\* See Reverse Side for Community Hours Log\*\*

Legacy Staff Signature:

Date/Time Received:

Student Signature:

Date of Service	Hours Served	Name of Non-Profit Organization	Description of Service Performed	Supervisor of Organization: Printed Name, Signature and Contact Info

Please calculate all hours logged and record below.

## TOTAL HOURS

Required documents to be submitted **upon completion** of community service hours.

(No credit will be rewarded without the following submitted paperwork):

Fully completed community service form with signatures.

Completed community service log with signatures.

TURN THIS FORM IN TO YOUR LEADERSHIP TEACHER ON OR BEFORE THE DUE DATE FOR EACH 9 WEEK MARKING PERIOD. IF YOU DO NOT HAVE A LEADERSHIP TEACHER, TURN THIS FORM IN TO LHS OFFICE ON OR BEFORE THE DUE DATE FOR EACH 9 WEEK MARKING PERIOD.

# STUDENTS: MAKE A COPY OF THIS FORM TO KEEP FOR YOUR RECORDS!