



Public Comment Section

It is the desire of this board to allow for public comment. Anyone not already on the agenda will be allowed 3 minutes if a comment request has been submitted prior to the meeting. Those on the agenda will be allowed 10 minutes. The board will take into consideration any comments made; and, if a response is required, after investigation and conferring, the board will direct staff to respond to the issues raised.

Meeting Protocol

Welcome to the (date) Legacy Charter High School Board Meeting.

- I. First on the agenda is Public Comment. I will read the protocol to you at this time (read Public Comment Section paragraph)
 - a. Announce each person who has filled out a form
 - b. Announce each person on the agenda
- II. Minutes of Previous Meetings
 - a. Board Minutes – Please read through the board minutes. Once they have been read, a motion will be entertained to accept the minutes as read or as amended.
 - i. Do I have a motion?
 - ii. Second?
 - iii. Any discussion?
 - iv. All in favor?
 - v. Any opposed?
 - vi. Motion has been completed to accept the minutes of (date) as (read or amended)
- III. Director's Report
- IV. Financial Report
 - a. Monthly Statement
 - i. Motion to accept the financial report?
 - ii. Second?
 - iii. Discussion?
 - iv. Vote
 - b. Revised Budget (and/or) New Budget for (date) – if applicable
 - i. Motion to hold accept (revised/new) budget?
 - ii. Second?
 - iii. Discussion?
 - iv. Vote
- V. New Business
- VI. Adjournment
 - a. Motion?
 - b. Second?
 - c. Vote